

C.V

MY GOAL : To connect Afghanistan to the Global Market.

I. PERSONAL INFORMATION:

Name: Latifa Abasay
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Nationality: Afghan

II. Professional Experience & training undertaken:

2005 / 6

Current job

A. I am working with an international business consulting company : On the Frontier (**OTF Group**) , **USA** as a research Assistant since August 2005.
OTF is working for development of Afghanistan in 3 economic sectors:

- Carpet
- Dry fruit
- Marble

www.otfgroup.com

I coordinated the business delegation of 16 Afghan carpet manufacturers to **Germany** in Jan. 2006 to the DOMOTEX Fair : www.afghancarpetconsortia.com

B. Participated in the project Artemis entrepreneurial program at **Thunderbird organized by U.S.** AFGHAN Women's Council from 10 to 21 of January 2005.

Sessions attended :

- Global Leadership & you
- Marketing
- Marketplace of Resources
- Management & HR
- Accounting & Math for Business
- Business plan
- Negotiations

- Franchising Basics.

Participated in upgrade TOT training in **Italy** (Turin) at ILO International Training Center (ITC ILO). As a participant and as a translator.

C. Business Development Service (BDS) Consultant at **ILO** Kabul office for 3 months. Result - established a BDS forum to know which organization is doing BDS in which provinces in Afghanistan

D. Participated in Style Road Trip training program at **New York**. Organized by B.peace

2004

E. Managing Director of Afghan Gallery of Fine Arts & Traditional Crafts and same time Manager of whole Handicrafts Department which had following sections:

- Carpet production Section
- Cloth production Section
- Sales point (Afghan Gallery of Fine Arts & Traditional Crafts)

Responsibilities:

- Weekly meeting discuss about works with Admn officer, Carpet and cloth Section Manager and Sales report to be aware of financial position of the organisation.

Monthly visit with labour of Carpet and Cloth section to find out their problems and find the solution through meetings.

- Working plan for staff, make decision for production of Carpet and cloth, Marketing, keep in touch with customers. Review monthly three types of reports:
 - Description of activities
 - Sales report
 - Inventory report

Arranging for:

- Monthly music party for sales promotion.
- Exhibitions for some Artists. Finally responsible for all events in the Handicrafts Department of CHA

- 2004** F. Entrepreneur study tour program for two Weeks (**Turin – Italy**) ILO International Training Center (ITCILO)
- 2003** G. Business management course 25 days
- 2003** H. Deputy Director of Afghan Gallery of Fine Arts & Traditional Crafts. Being responsible for all activities in absence of Manager, like working plan for staff, reports etc.
- 2000 to 2002** I. **Graphic designer** of SABA monthly magazine. Designing of Brochures, business cards, posters and other publicity materials.
- 2002** J. Visited **SEWA , India** program that how they are working for sustainability of the poor women : www.sewa.org
- K. TOT training program at **Italy** (Turin) for three weeks.
- L. Human Rights workshop for one week
- M. Gender awareness workshop for one week
- 1994 to 1996** Literature and Language Faculty in Kabul University
- 1979 to 1989** Rabiha-e-Balkhi high school up to 12 classes

III. Other Activities:

- 2004** With support of **Aid to Artisans (ATA) of U.S.A**, arranging of training program (by Uzbeks potters for Estalif potters). At the end of training, arranged 3 days of Exhibition at Afghan Gallery of Fine Arts & Traditional Crafts
- 2004** Providing business awareness training for

75 women and men in Kabul, Heart and Bamyán province.

Other Skills:

Translated 250 pages of a business awareness package from English to Dari.

Participated as an interpreter at Study Tour trip to ILO International training center (ITCILO) Italy-Turin.

IV. Interested field of study:

- Economics

V. Languages:

Native: Dari

Language	Reading	Writing	Speaking	Understanding
Pashtu	Excellent	Excellent	Good	Excellent
English	Very good	Very good	Good	Excellent
Urdu	Good	Good	Good	Excellent

VI: Computer Skills:

Ms. Word
Ms. Excel
Power point
Corel draw
Internet